Documentation form for

Last name, first name

for the purpose of verifying the identity of <u>natural persons</u>¹ under the German Money Laundering Act (Geldwäschegesetz, GwG) for obliged entities from the non-financial sector (Section 2 subsection 1, Nos. 6, 8, 11, 13, 14 and 16, GwG)

lame of the recording office:	Person responsible:				
Order/Invoice No.:					
The necessary copy³ or scan of the ID/passport of the control document is valid. (→ Go to No. 2 if the document contains all of	city: If applicable, additional missing				
 The identity of the contractual partner First and last name The data were recorded and continue to apply without any appa → Note: Please check the data periodically or as the situation of 	· · · · · · · · · · · · · · · · · · ·				
2. Verification of the identity of the person acting on behalf of the cor courier ⁴ First and last name	contractual partner, if applicable, e.g. a representative				
permitted and is punishable by a fine! The necessary copy³ or scan of the ID/passport of the person made and is attached. The document is valid. (→ Go to No. 3 is Complete the following if the information is not contained in the copied/scanned Street, house No., postal code, city:	f the document contains all of the required data.)				
If applicable, additional missing information:					
The identity of the person acting on behalf of the contractual partner First and last name The data were recorded and continue to apply without any appa → Note: Please check the data periodically or as the situation of Must also be verified: The person acting on behalf of the contractual partner has the right to documentation:	leems necessary and update them if need be.				
<u>or</u>	rest and not at the request of a third party. omic interest of the natural person listed below (in the				
Last name*:					
 Required! Recording additional data is generally voluntary; however, in individual cases in mandatory! Date of birth: 	which there is a higher risk of money laundering or terrorist financing, it is of birth:				
Flace	OI MIGH.				

Steps taken to determine the economic beneficiary:

4. Background information on the business relationship ⁶ (not in the case of transactions*) The type of business relationship ⁵ already clearly shows the purpose and nature of the intended business relationship. The purpose and nature of the intended business relationship ⁶ have been determined in the following manner: The purpose and nature of the intended business relationship ⁶ have been determined in the following manner: The purpose and nature of the intended business relationship ⁶ have been determined in the following manner: Sexamination of the application of enhanced due diligence measures Application of the internal company risk analysis or a case-by-case assessment, is there a higher risk or money laundering or terrorist financing for this transaction*plusiness relationship ⁶ ? Is the contractual partner or the economic beneficiary (if applicable) a politically exposed person', a family member of such a person or a known close associate of such a person? Is the contractual partner or the economic beneficiary (if applicable) established in a high-risk yes or contractive partner or the economic beneficiary (if applicable) established in a high-risk yes or contractive partner or have not person or a known close associate of such a person? Is this a transaction* that is especially complex or large, will proceed in an unusual manner or have no apparent economic or lawful purpose?	The type of business relationship ⁵ already clearly shows the purpose and nature of the intended business relationship ⁵ have been determined in the following manner: The purpose and nature of the intended business relationship ⁵ have been determined in the following manner: Seximination of the application of enhanced due diligence measures Based on the internal company risk analysis or a case-by-case assessment, is there a higher risk for money laundering or terrorist financing for this transaction ⁹ /business relationship ⁵ /9 ⁸					
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¹ If the contractual partner is a sole proprietorship, record the data of the company owner on this form.

The representative/courier is a natural person who is present in person.

² The following data must be documented: first and last name, place of birth, date of birth, citizenship and residential address. If the contractual partner is not present in person, you must remotely verify his/her identity.

³ If applicable, a copy of documents that were issued according to the law on foreign nationals and in lieu of an identity document and are explicitly designated as such

⁵ A business relationship is any relationship that is directly related to your commercial or professional activities and that is expected, at the time when the contact is established, to have an element of duration. Important: ≠ transaction, see footnote 9

⁶ This may also include transactions or business relationships with countries that are mentioned in Item 3.1.3 and Annex 4 of the National Risk Assessment published by the German Federal Ministry of Finance, as of 01/2020 especially the United Kingdom, China, Italy, Switzerland, Turkey, Russia, the Caribbean islands, the Channel Islands, Lebanon, Panama, Cyprus, Malta, Latvia. Evaluate the risk in your risk analysis and specify your risk-appropriate safeguards here, if applicable.

Politically exposed persons are natural persons who hold a high-ranking public office at the national/international/European level or have done so within the last 12 months. At the state level, only minister presidents, ministers/secretaries and undersecretaries/state secretaries who are members of the German Bundesrat (Federal Council of Germany) are considered politically exposed persons. Also see Section 1 subsection 12 of the German Money Laundering Act.

⁸ As of 01/2020 (The current list can be found on the German Customs website under the topic "FIU"): Afghanistan, Bosnia and Herzegovina, Guyana, Iraq, Lao People's Democratic Republic (Laos), Syria, Uganda, Vanuatu, Yemen, Ethiopia, Sri Lanka, Trinidad and Tobago, Tunisia, Iran, Democratic People's Republic of Korea (North Korea), Pakistan

⁹ A transaction within the meaning of the German Money Laundering Act is a single act or, insofar as they appear to be connected, several acts aimed at or resulting in a transfer of funds or other movement of assets or property. In the case of real estate agents and brokerage activities carried out by traders in goods, the legal transaction that was brokered is deemed to be a transaction.